



MISSOURI DEPARTMENT OF ELEMENTARY AND SECONDARY EDUCATION
FEDERAL DISCRETIONARY GRANTS SECTION
PO BOX 480, JEFFERSON CITY, MO 65102-0480
READING FIRST APPLICATION SECOND YEAR
Project Dates April 1, 2005 to June 30, 2006

DIRECTIONS

Mail the completed form by the **postmark deadline of March 1, 2005** to: Federal Discretionary Grants, Missouri Department of Elementary and Secondary Education, PO Box 480, Jefferson City, MO 65102-0480.

Questions, contact Federal Discretionary Grants: Ph: (573) 526-3232; Fax: (573) 526-6698; or e-mail to: webreplyimprfdg@dese.mo.gov; Visit DESE's website at: dese.mo.gov

SECTION I - FOR DESE USE ONLY

SIGNATURE OF DESE AUTHORIZED REPRESENTATIVE

DATE

SECTION II - TOTAL BUDGET

PROGRAM	6100: Salaries	6200: Employee Benefits	6300: Purchased Services	6400: Materials/ Supplies	SUBTOTAL	Indirect Cost Rate _____% (optional)	6500: Capital Outlay	TOTAL
Reading First								

SECTION III - DISTRICT AND PROGRAM INFORMATION

DISTRICT/APPLICANT NAME	COUNTY-DISTRICT CODE	NUMBER OF BUILDINGS APPLYING FOR
NAME AND TITLE OF THE BOARD AUTHORIZED REPRESENTATIVE		E-MAIL ADDRESS
TELEPHONE NUMBER		FAX NUMBER
NAME OF READING FIRST GRANT CONTACT		E-MAIL ADDRESS
TELEPHONE NUMBER		FAX NUMBER

SECTION IV - ASSURANCES AND CERTIFICATION

The applicant assures the Department of Elementary and Secondary Education (DESE) that it shall:

1. receive and expend the funds in a manner that is consistent with the intent of the approved application;
2. keep such records for a period of three years and provide such information as may be necessary for fiscal and program auditing and for program evaluation, and provide DESE any information that it may need to carry out its responsibilities under the program;
3. adhere to the requirements of applicable federal statutes and regulations, state rules governing the programs, and all other applicable statutes, including Title VI of the Civil Rights Act of 1964; Section 504 of the Rehabilitation Act of 1973; Title VIII of the Education Amendments of 1972; Gun-Free Schools Certification; and Drug-Free Workplace Requirements. The applicant further certifies that people involved in these projects will meet debarment and suspension qualifications described in 34CFR Part 85 and lobbying restrictions described in 34CFR Part 82.

The board-authorized representative fully understands the assurances and the responsibility for compliance placed upon the applicant by the assurances. The applicant will refund directly to DESE the amount of any funds made available to the applicant that may be determined by the Department or an auditor representing the Department to have been misspent or otherwise misapplied.

SIGNATURE OF BOARD AUTHORIZED REPRESENTATIVE

DATE

SECTION V – PROGRAM GOAL AND OBJECTIVES

PROGRAM GOAL	All students will read at grade level or above by the end of third grade.
PROGRAM OBJECTIVE #1 (Must be Related to Student Learning)	
PROGRAM OBJECTIVE #2 (Must be Related to Student Learning)	
PROGRAM OBJECTIVE #3 (Must be Related to Professional Development)	
PROGRAM OBJECTIVE #4	
PROGRAM OBJECTIVE #5	

[illegible]

SECTION VI B. – BUILDING COACH DATA TABLE

READING COACH		BUILDING NAME		BUILDING CODE
BUILDING ADDRESS	E-MAIL		PHONE	FAX
READING COACH		BUILDING NAME		BUILDING CODE
BUILDING ADDRESS	E-MAIL		PHONE	FAX
READING COACH		BUILDING NAME		BUILDING CODE
BUILDING ADDRESS	E-MAIL		PHONE	FAX
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READING COACH		BUILDING NAME		BUILDING CODE
BUILDING ADDRESS	E-MAIL		PHONE	FAX

SECTION VI B. – BUILDING COACH DATA TABLE (CONTINUED)

READING COACH		BUILDING NAME		BUILDING CODE
BUILDING ADDRESS	E-MAIL		PHONE	FAX
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BUILDING ADDRESS	E-MAIL		PHONE	FAX
READING COACH		BUILDING NAME		BUILDING CODE
BUILDING ADDRESS	E-MAIL		PHONE	FAX

SECTION VII A. – DISCUSSION OF YEAR ONE

Describe progress made toward the objectives in year one. Describe the challenges and accomplishments in year one.

SECTION VII B. – DISCUSSION OF YEAR TWO

Discussions, projections, demographics of year two.

SECTION VIII – BUDGET NARRATIVE

Describe the building and district budgets for year two.

SECTION IX A. –SECOND YEAR READING FIRST BUILDING BUDGET (COPY AS NEEDED)

BUILDING NAME	BUILDING CODE
BUDGET ITEMIZATION	GRANT FUNDS REQUESTED
6100: Salaries Reading Coach	
6100 Subtotal	\$
6200: Employee Benefits <i>(optional categories)</i> FICA Medicare Retirement (Teacher or Non-Teacher) Health, Life, and/or Dental Insurance Other Benefits	
6200 Subtotal	\$
6300: Purchased Services	
6300 Subtotal	\$
6400: Materials/Supplies	
6400 Subtotal	\$
6100-6400 Subtotal	\$
Indirect Cost Optional (Restricted Rate: ____% X Subtotal)	\$
6500: Capital Outlay	
6500 Subtotal	\$
TOTAL	\$

SECTION IX B. – SECOND YEAR READING FIRST DISTRICT BUDGET

BUDGET ITEMIZATION	GRANT FUNDS REQUESTED
6100: Salaries	
6100 Subtotal	\$
6200: Employee Benefits <i>(optional categories)</i> FICA Medicare Retirement (Teacher or Non-Teacher) Health, Life, and/or Dental Insurance Other Benefits	
6200 Subtotal	\$
6300: Purchased Services	
6300 Subtotal	\$
6400: Materials/Supplies	
6400 Subtotal	\$
6100-6400 Subtotal	\$
Indirect Cost Optional (Restricted Rate: ____% X Subtotal)	\$
6500: Capital Outlay	
6500 Subtotal	\$
TOTAL	\$

Administration Costs are limited to 3.5% of the districts total budget.

SECTION IX C. READING FIRST BUDGET SUMMARY

GROUP 1	Building Code	Building Code	Building Code	Building Code	Building Code	Building Code	Building Code	Building Code	SUBTOTAL
6100: Salaries									
6200: Employee Benefits									
6300: Purchased Services									
6400: Materials/Supplies									
Subtotal									
Indirect Cost Rate _____ %									
6500: Capital Outlay									
GROUP 1 SUBTOTAL	\$	\$	\$	\$	\$	\$	\$	\$	\$
GROUP 2	Building Code	Building Code	Building Code	Building Code	Building Code	Building Code	Building Code		TOTAL
6100: Salaries									
6200: Employee Benefits									
6300: Purchased Services									
6400: Materials/Supplies									
Subtotal									
Indirect Cost Rate _____ %									
6500: Capital Outlay									
GROUP 2 SUBTOTAL	\$	\$	\$	\$	\$	\$	\$		\$
GROUP 1 SUBTOTAL								\$	
GROUP 2 SUBTOTAL								\$	
ADMINISTRATIVE COSTS (NOT INCLUDING INDIRECT COST)		\$				DISTRICT ACTIVITIES SUBTOTAL		\$	
GRAND TOTAL								\$	

Administration Costs are limited to 3.5% of the districts total budget. These costs should be reflected in your GRAND TOTAL.